

NOV 14 2017

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 31st day of October, 2017, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
John Gradberg	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner Ronnie LaGrone gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports

3. **COUNTY JUDGE'S REPORT:**

County Judge LeeAnn Jones recognized Stephanie Hill, from the Panola Watchman, who is leaving Panola County to return to her home state of Georgia, and thanked Stephanie for her fair reporting.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record a change in assignment for Calahan Malone from Detention Corporal to Patrol Deputy with the Panola County Sheriff's Department effective October 17, 2017 at the rate of \$20.86 per hour.
- b. To record a change in status of employment for Jacob Samford from Detention Officer to Detention Corporal with the Panola County Sheriff's Department effective October 17, 2017 at the rate of \$16.59 per hour.
- c. To approve and record a change in Section 8.03 (Separation from Employment) of the Panola County Employee Handbook.
- d. To record the employment of Maria Sabedra as a Communications Officer with the Panola County Sheriff's Department effective October 25, 2017 at the rate of \$14.99 per hour.

- e. To record the employment of Hannah Smith as a Communications Officer with the Panola County Sheriff's Department effective October 27, 2017 at the rate of \$14.99 per hour.

ROAD & BRIDGE

- a. To accept and record a donation of 1500 yards of dirt from Luminant for use by the Panola County Road and Bridge Department, Precinct #2 Pit.
- b. To approve and record a request by Crossfire, LLC to place a 6" line within the right-of-way of Panola County Road #456.
- c. To approve and record a request by Brammer Engineering, Inc. to place a 10" fresh water line within the right-of-way of Panola County Roads #455 and #465.

MISCELLANEOUS

- a. To approve and record Panola County Investment Report for 3rd Quarter Fiscal Year 2017.
- b. To approve and record 2017 Budget Amendment No. 16.
- c. To discuss and act upon authorizing the County Auditor to advertise for sealed bids for "Panola County Towing". Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 28, 2017 at a Regular Session of the Panola County Commissioners' Court scheduled for 1:30 PM.
- d. To approve changes in estimate amounts relating to the Agreement for Information Technology Products and Services effective September 1, 2016 between the County and Conduent Government Services, Inc. (formerly Government Records Services, Inc.), Sales Order dated November 28, 2016 and Task Order dated June 26, 2017; and authorize the increased expenditures from the County Clerk Records Preservation Fund 2017 Budget, account #170-670-54031 and County Clerk's Archive Fund 2017 Budget, account #175-660-54061; and authorize a purchase order to be executed and submitted for the changes.
- e. To discuss and act upon authorizing the County Auditor to advertise for Request for Proposals for Justice of the Peace Courts #1 and #2 Collection Services. Requests for proposals will be available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Deadline for proposals will be Tuesday, November 28, 2017 at 1:30 PM.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Treasurer Joni Reed; Panola County Clerk Bobbie Davis; Panola County District Clerk Debra Johnson, PCSD Deputy Calahan Malone; PCSD Deputy Alan Smith; Panola County Judge LeeAnn Jones; PCSD Detention Corporal Joyce Wilder; and PCSD Reserve Deputy William Magness.

Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. Prior to the vote, Commissioner John Gradberg moved and

Commissioner Dale LaGrone seconded the motion to table until the next meeting a decision on Miscellaneous Item C in the Consent Items. The motion to table until the next meeting a decision on Miscellaneous Item C in the Consent Items passed unanimously. The motion to approve the consent items passed unanimously.

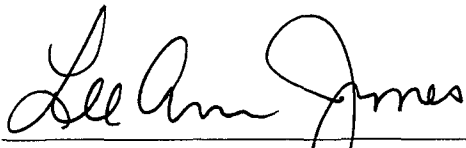
A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

5. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion passed unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve an agreement between Brookshire Bros. Pharmacy and Panola County for workplace flu immunizations. The motion passed unanimously. SEE INFORMATION ATTACHED
8. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to proclaim November, 2017 as Home Care and Hospice Month in Panola County. The motion passed unanimously. SEE PROCLAMATION ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to declare the following used/damaged office furniture as surplus property; seventeen (17) wooden and metal chairs; eight (8) desks; six (6) office tables; two (2) book shelves and two (2) glass desk toppers. The motion passed unanimously.
10. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to authorize the County Judge to advertise for sealed bids for used/damaged office furniture. Bid specifications are available in the County Judge's Office. Bids will be opened November 28, 2017 at a regular session of the Panola County Commissioners' Court scheduled for 1:30 PM. The motion passed unanimously. SEE INVITATION TO BID AND LEGAL NOTICE ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to declare used electronic equipment as surplus property: ten (10) computer monitors; eighteen (18) computer towers; five (5) fax machines; fifteen (15) printers; two (2) Staples paper shredders; one (1) Toshiba TV; one (1) scanner; twelve (12) keyboards; one (1) typewriter; one (1) mini fridge; miscellaneous wire/connectors; three (3) calculators; and two (2) surge protectors. The motion passed unanimously.
12. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to authorize the County Judge to advertise for sealed bids for used electronic equipment. Bid specifications are available in the County Judge's Office. Bids will be opened November 28, 2017 at a regular session of the Panola County Commissioners' Court scheduled for 1:30 PM. The motion passed unanimously. SEE INVITATION TO BID AND LEGAL NOTICE ATTACHED.
13. Commissioner John Gradberg moved and Commissioner Ronnie LaGrone seconded the motion to approve an increase in salary to \$21.33 per hour for Charles Lennon, a Mechanic with the Panola County Road and Bridge Department, Precinct #2, effective November 6, 2017. The motion passed unanimously. SEE PERSONNEL CHANGE REQUEST ATTACHED.

14. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an increase in salary to \$17.91 per hour for James C. Smith, an Operator with the Panola County Road and Bridge Department, Precinct #4, effective November 13, 2017. The motion passed unanimously. SEE PERSONNEL CHANGE REQUEST ATTACHED.
15. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to cast the County's votes by resolution to Debbie Crawford, Panola County Tax Assessor/Collector for the Panola County Appraisal District's Board of Directors for the 2018-2019 term. The motion passed unanimously. SEE INFORMATION ATTACHED.
16. Commissioner John Gradberg moved and Commissioner Craig M. Lawless seconded the motion to adopt Resolution #2017-02 with regard to the Indigent Defense Grant Program. The motion passed unanimously. SEE RESOLUTION ATTACHED.
17. Commissioner Craig M. Lawless moved and Ronnie LaGrone seconded the motion to accept a donation of three (3) picnic tables from Scott Reeves of Sunflower Mercantile, to be located in Anderson Park. The motion passed unanimously. SEE INFORMATION ATTACHED.
18. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to approve the purchase of a 2018 Dodge Ram Truck from Cowboy CDJR through HGAC to be used by Panola County Road and Bridge Department, Precinct #4, HGAC Contract #VE11-15. The motion passed unanimously. SEE INFORMATION ATTACHED.

The meeting was then adjourned.

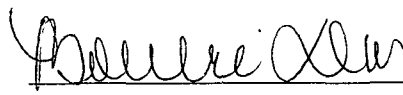
Dated this 31st day of October, 2017.



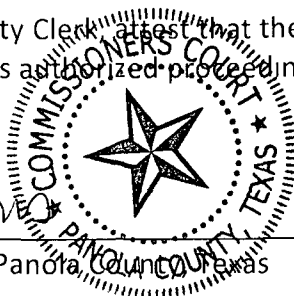
 LeeAnn Jones, County Judge, Panola County, Texas

State of Texas
 County of Panola

I, Bobbie Davis, Panola County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for October 31, 2017.



 Bobbie Davis, County Clerk, Panola County, Texas



11/14/17

 Date